



2024 World AIDS Day Grant Program

Grant Application Information

World AIDS Day (WAD) is commemorated annually on 1 December. WAD holds significant global importance in raising awareness about HIV and AIDS, showing support for people living with HIV, remembering those who have died from AIDS related illness, and uniting efforts to end HIV stigma. The theme for WAD this year is "It Starts with Me," which emphasises personal responsibility and the role each individual plays in the fight against HIV and AIDS and ultimately working towards ending the transmission.

WAAC is facilitating small grants to assist the delivery of projects and/or events that align with the WAD theme. The grant program provides financial assistance of up to \$1,000 to remote or regional organisations, to support the WA community to address sexual health and blood-borne virus issues through community engagement and collaborative partnerships. Health Promotion Officers, Public and Community Health Nurses, Aboriginal Health Workers and other relevant personnel in regional and remote WA are encouraged to apply.

Considerations

- Grants cannot be used for internal salaries, wages, internal professional development or regular ongoing service delivery.
- Grants can be used for participation incentives, prizes, venue hire and guest speakers, or outsourced contractors relevant to the project. Catering can be covered by the grant as part of a broader community engagement strategy.
- If you choose to target a priority population, it is recommended that you include a community representative in the planning and implementation of your project.
- Partnerships with other organisations are encouraged; however, the project must be coordinated by the applicant.

Contact the Karina Reeves, Coordinator – Health Promotion at kreeves@waac.com.au or (08) 9482 0000 to discuss your project eligibility and ways WAAC can support you.

Eligibility Criteria

The following criteria must be met:

- Your organisation is based in regional or remote WA.
- The project must directly benefit the WA community or priority population.

Instructions for Applying

Applications are due at 5pm on **14 October 2024** via kreeves@waac.com.au. Please allow 48 hours for confirmation of receipt of your application.



Grant Approval Process

In partnership with the WA Health, Sexual Health and Blood-borne Virus Program, each application will be considered against the following criteria:

- Evidence demonstrating the applicant and project meets the eligibility criteria.
- Evidence demonstrating the project aligns with the World AIDS Day theme.
- Evidence demonstrating the project benefits the community and priority population.
- The overall appeal and suitability of the proposed project.

Successful applicants will be notified by **25 October 2024**.

Requirements if successful

- Your organisation must use resources (i.e., safe sex packs) provided by WAAC.
- Your organisation must attend a 1-hour online HIV and AIDS training in October in preparation for your project.
- The project must coincide or launch on WAD and be completed by **Sunday, 8 December**.
- A 300-word summary must be provided to WAAC to be published on the WAAC website no later than **Friday, 20 December 2024**. Please see [example](#).



2024 World AIDS Day Grant Program

Grant Application Form

Application Form

For World AIDS Day (WAD), 1 December 2024, WAAC is providing grants of up to \$1,000 to regional or remote organisations in Western Australia (WA) to implement a project that aligns with the theme "It Starts with Me."

Please read the application information and discuss your project with the Grants Coordinator (Karina Reeves, Coordinator – Health Promotion) via 9482 0000 or kreeves@waac.com.au.

Key application dates

Applications open	1 September, 2024
Applications close	14 October, 2024
Outcomes notified	25 October, 2024
Grants awarded	1 November, 2024
Projects implemented	24 November – 8 December, 2024
Project summary due	20 December, 2025
Acquittal due	17 January, 2025

Organisation details

Organisation or community group	
Contact person	
Position title	
Email	
Phone	
Region	

Summary of project

Title	
Target group	
Event dates	
Summary of project and activities, including how the project benefits the community (max 500 words).	



Requested funding amount

Please note that up to \$1,000 is available. Please request your application total of either \$500 or \$1,000.

Expenditure item to be funded by the grant – e.g., speakers’ fees, venue hire, resources, prizes, advertising (insert extra rows if needed)	Estimated Cost
Total	\$

In kind support (include volunteer hours and insert extra rows if needed)	Estimated Cost
Total	\$

Note: all grant recipients will receive free safe sex packs and print resources from WAAC.

Declaration

- The information on this form is true and correct.
- I agree to the eligibility criteria and considerations.
- I agree that all communication will be sent to kreeves@waac.com.au.
- I agree to disseminate WAAC's campaign materials if available.
- If successful, I agree to provide WAAC with an invoice for the grant total so that funds may be released promptly. I understand that without this invoice, the funds will not be released. *
- I agree to submit a project summary and acquittal of funding by **20 December 2024**.

* If you are a community group and do not have an ABN number a **Statement by Supplier** form can be completed so that GST may be deducted from the total. Please contact us if you would like assistance with this.



Evaluation Report Template – Deadline: 20 December 2024

Approximately one page.

Example: <https://www.waac.com.au/learn/articles/sexual-health-week-2024/>

Organisation name:

Summary of project activities:

Summary of key achievements and highlights: *(please also outline any challenges that occurred)*

Evaluation *(list any learnings from the evaluation. A brief evaluation can be conducted through methods such as observation, survey, data collection and interviews.*

Pictures (with consent from people in images) to go along with your paragraph:



Acquittal Template – Deadline: 17 January 2025

ACQUITTAL TO FUNDING

Receipt Number	Item Description	Cost
1		
2		
3		
4		
5		
6		
7		
8		
Total Expenditure		

FUND ADMINISTRATOR/FINANCIAL CONTACT DETAILS (if different to key contact)

Financial contact person	
Job Title	
Address	
Email	